

## MADISON COUNTY PERSONNEL ACTION

Department	GEOGRAPHIC INFORMATION SYSTEMS	Employee Name	791
Job Title	GIS Administrator/EMA Operations Coordinator		
Effective Date	4/7/2025		

**Hire**

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salaried
Position		<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Or Replacement      If so, whom?		
Rate of Pay	\$			

☐ Job references checked ( if applicable)  
☐ Background checked ( if applicable)  
☐ Driving Record checked ( if applicable)

### **Promotion**

<b>From Position</b>	<b>GIS Administrator</b>	<b>To Position</b>	<b>GIS Administrator/EMA Operations Coordinator</b>
<b>Rate of Pay</b>	<b>\$ 27.04</b>	<b>Rate of Pay</b>	<b>\$ 29.63</b>

## Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

Printed Name	Albert Jones, III	Email Address	albert.jones@madison-co.com
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### Needed Items

☐ Desktop PC  
☐ Printer  
☐ Scanner

Email

☐ No Email Account  
☐ Only Email  
☐ Email and MS Office

- ☐ AS/400 Access  
Current User to Duplicate
- ☐ Door Access  
User Access to Duplicate

**MADISON COUNTY  
PERSONNEL ACTION**

Department     EMERGENCY MANAGEMENT     Employee Name     544  
Job Title        Office Manager/E-911 Coordinator  
Effective Date   4/7/2025

**Hire**

☒ Full-time                      ☐ Part-time                      ☐ Temporary                      ☐ Hourly                      ☐ Salaried

Position                                      ☒ New Position  
    ☐ Or  
    Replacement     If so, whom?

Rate of Pay        \$

- ☐ Job references checked ( if applicable)
- ☐ Background checked ( if applicable)
- ☐ Driving Record checked ( if applicable)

**Promotion**

From Position     Office Manager	To Position        Office Manager/E-911 Coordinator
Rate of Pay        \$ 27.23	Rate of Pay        \$ 29.63

**Termination**

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

Printed Name     Albert Jones, III                      Email Address     albert.jones@madison-co.com

**Needed Items**

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

- ☐ AS/400 Access

Current User to Duplicate

- ☐ Door Access

User Access to Duplicate

**MADISON COUNTY  
PERSONNEL ACTION**

Department      EMERGENCY MANAGEMENT      Employee Name      4496

Job Title      Assistant E-911  
Coordinator/Accounting Clerk

Effective Date      4/7/2025

**Hire**

☒ Full-time      ☐ Part-time      ☐ Temporary      ☐ Hourly      ☐ Salaried

Position      ☒ New Position  
☐ Or Replacement      If so, whom?

Rate of Pay      \$

- ☐ Job references checked ( if applicable)
- ☐ Background checked ( if applicable)
- ☐ Driving Record checked ( if applicable)

**Promotion**

From Position	Administrative Assistant	To Position	Assistant E-911 Coordinator/Accounting Clerk
Rate of Pay	\$ 19.86	Rate of Pay	\$ 22.26

**Termination**

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

Printed Name      Albert Jones, III      Email Address      albert.jones@madison-co.com

**Needed Items**

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access  
Current User to Duplicate

☐ Door Access  
User Access to Duplicate

## MADISON COUNTY PERSONNEL ACTION

Department	CIRCUIT COURT	Employee Name	Caylan Dunnells
Job Title	Staff Attorney		
Effective Date	4/1/2025		

**Hire**

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salaried
Position	Staff Attorney	<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Or Replacement      If so, whom?		
Rate of Pay	\$			

- ☐ Job references checked ( if applicable)  
☐ Background checked ( if applicable)  
☐ Driving Record checked ( if applicable)

## Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

## Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

### **Approval of Elected Official or Department Head**

**Printed Name**     Steve Ratcliff                      **Email Address**     natalie.kirby@madison-co.com

### ***Needed Items***

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

## Email

- ☐ No Email Account  
☒ Only Email  
☐ Email and MS Office

- ☒
- AS/400 Access

### Current User to Duplicate

**Natalie Kirby**

- ☒
- Door Access

### User Access to Duplicate

**Sarah Butler**

**MADISON COUNTY  
PERSONNEL ACTION**

Department     ROAD DEPARTMENT

Employee Name     James Brewer

Job Title     Tractor Operator

Effective Date     4/8/2025

**Hire**

☐ Full-time                      ☐ Part-time                      ☒ Temporary                      ☐ Hourly                      ☐ Salaried

Position

☐ New Position

☐ Or Replacement     If so, whom?

Rate of Pay     \$ 15.00 hr

- ☐ Job references checked ( if applicable)
- ☐ Background checked ( if applicable)
- ☐ Driving Record checked ( if applicable)

**Promotion**

From Position

To Position

Rate of Pay     \$

Rate of Pay     \$

**Termination**

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

Printed Name     Cornelius Bacon

Email Address     cornelius.bacon@madison-co.com

**Needed Items**

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

## MADISON COUNTY PERSONNEL ACTION

Department	SHERIFF'S DEPARTMENT	Employee Name	Mangus (new hire)
Job Title	deputy sheriff		
Effective Date	4/20/2025		

**Hire**

<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary	<input checked="" type="checkbox"/> Hourly	<input type="checkbox"/> Salaried
Position	M/Sgt - investigations	<input type="checkbox"/> New Position	<input checked="" type="checkbox"/> Or Replacement	If so, whom? Henderson
Rate of Pay	\$ 30.00 an hour			

☒ Job references checked ( if applicable)  
☒ Background checked ( if applicable)  
☒ Driving Record checked ( if applicable)

## Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

## Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

### **Approval of Elected Official or Department Head**

**Printed Name**    Jeremy Williams                      **Email Address**    jeremy.williams@madison-co.com

### Needed Items

☐ Desktop PC  
☐ Printer  
☐ Scanner

Email

☐ No Email Account  
☐ Only Email  
☐ Email and MS Office

☐ AS/400 Access

### Current User to Duplicate

☐ **Door Access**

### User Access to Duplicate

# MADISON COUNTY PERSONNEL ACTION

Department	ROAD DEPARTMENT	Employee Name	Don Smith
Job Title	Tractor Operator		
Effective Date	4/8/2025		

**Hire**

<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Temporary	<input type="checkbox"/> Hourly	<input type="checkbox"/> Salaried
Position	Tractor Operator		<input type="checkbox"/> New Position	
		<input type="checkbox"/> Or Replacement	If so, whom?	
Rate of Pay	\$ 15.00 hr			

- ☐ Job references checked ( if applicable)  
☐ Background checked ( if applicable)  
☐ Driving Record checked ( if applicable)

### **Promotion**

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

## Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

**Printed Name**    Cornelius Bacon                      **Email Address**    cornelius.bacon@madison-co.com

### ***Needed Items***

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
  - ☐ No Email Account
  - ☐ Only Email
  - ☐ Email and MS Office
- ☐ AS/400 Access
  - Current User to Duplicate
- ☐ Door Access
  - User Access to Duplicate